



Request for Support Guidelines

Public Employees Local 71 (PE L71) continues to serve Alaskans through charitable contributions & sponsorships that support and promote Alaska communities. Funds are distributed in the following areas: education, health and social services, and economic development.

Eligibility Requirements

Any group or organization seeking support from PE L71 must meet the following standards.

1. Be in Alaska

2. Submit a formal request to Public Employees Local 71

A request must include the following:

- Brief description of your organization, including background and mission statement
- Explanation of why financial assistance is needed and how the funds will be used
- Description of the area and population served by the organization
- Contact person

3. Provide all supporting documentations:

- Non-profit charitable organizations must provide IRS determination letter of their 501 (c) (3) status and current tax-exempt certificate
- Other organizations must provide a W9 or an equivalent document to confirm the organization's Tax ID number

Funds are generally not available for the following:

- Individuals or families not affiliated with PE L71; members with immediate requests due to sudden events must speak with their Union Representatives.
- Educational Scholarship: Members and their dependents can apply for the Scholarship & Training Fund. Please go to <http://www.local71.com/education>
- Religious organizations, unless the program is open to the rest of the community
- Travel expenses
- Professional fundraising that involves paid solicitors
- Additional requests submitted by a group or organization in the same calendar year

Requests may be dropped off at your local PE L71 office, or submitted in one of the following ways:

- Via mail: Public Employees Local 71, Attn: Executive Board, 2510 Arctic Blvd, Anchorage, AK 99503
- Via fax: 907-279-7171

PE Local 71 reserves the right to approve or deny any requests it receives; submission of proposal does not guarantee an award.

For consideration, requests must be received at least 2 weeks before the next E-Board Meeting.



REQUEST FOR VENDOR INFORMATION

ORGANIZATION/ INDIVIDUAL NAME as shown on Federal Tax Return		TAX ID NUMBER FEIN OR SSN
CHECK PAYABLE TO/ALTERNATE NAME if applicable / (doing business as)		
POINT OF CONTACT NAME	CONTACT PHONE	EMAIL
ORGANIZATION/ INDIVIDUAL ADDRESS		
PAYMENT ADDRESS if different from address above		
PHONE	FAX	EMAIL
TAX EXEMPT? Y or N	WEBSITE	

ORGANIZATION TYPE

☐	Corporation	☐	Individual / Sole Proprietor	☐	Joint Venture
☐	LLC	☐	Partnership / Limited Partnership	☐	Non Profit

Member Name

Member Number
